



## Minutes

# Wallula Water District Monthly Water Meeting

<b>Date:</b>	July 11, 2021
<b>Time:</b>	6:37 pm
<b>Location:</b>	Wallula School House

## **Meeting Minutes**

### ***Call to Order***

Meeting was called to order by Mike Pringle.

### ***Attendees***

*Voting members in attendance:*

David Glessner

Mike Pringle

Tammy Pringle

*Guests in attendance:*

LaRae Glessner

Soni Bryant

### ***Approval of Previous Month's Minutes***

June minutes were read and approved, with a motion by Dave and second by Tammy. Unanimous vote. Motion passed.

### ***Board Member and Staff Reports***

*Chairman:* No report



# Wallula Water District Monthly Water Meeting

## Minutes

*Dave Glessner:*

- A leak on a residential property left an \$850.00 overage bill.
  - The residents paid \$250.00 but say they do not have the money for the remainder.
  - The board discussed what to do about overage costs and late fees in this situation.
  - It was decided that the residents be allowed to catch up on the overage charges each month with no penalty as long as they pay double the normal bill on time (\$120.00).
- Six customers in arrears.

*Secretary/Treasurer:*

- Tammy shared July bills.
- Wallula Water District 1 received a Department of Revenue letter waiving the late penalty for the 2020 excise tax.

*Water Operator:*

- Not in attendance

## **Old Business**

### **1. Agenda Item 4A: State Report**

- a. The report was completed and submitted on time.
- b. Soni updated the procedure documents to make this report easier next year.

### **2. Agenda Item 4B: Water Service Agreement Revisions**

- a. Dave will email an updated copy of the edited water service agreement to each board member.

### **3. Agenda Item 4C: Calendar Updates**

- a. Board will be updating the calendar as the year goes on.

### **4. Agenda Item 4D: URL**

- a. Soni uploaded the June minutes and agenda to the Wallula HydroTek sub-domain (<https://wallula.hydrotekllc.com/2021/06/23/june-water-meeting/>)
- b. Dave will post the announcement in the post office tomorrow.



# Wallula Water District Monthly Water Meeting

## Minutes

### 5. Agenda Item 4E: Budget

- a. The board discussed budget profit/loss in Wallula to overcome budget deficiency.
- b. This will be ongoing discussion after more analysis.

### ***New Business***

1. Quikwater support
  - a. Quikwater billing support costs about \$50.00 an hour.
  - b. Since the new meter reading system has been in place, LaRae needs support most months due to system updates syncing issues between Neptune, Quikwater, and the tablet.
  - c. Tammy will contact Quikwater about the cost of annual built-in support versus hourly support costs.
2. Gmail contacts
  - a. Soni printed a gmail contact list for the board to review and update.
  - b. An updated address/resident map to associate with customer service numbers would be helpful for water district billing purposes.
3. Tammy will contact the auditor's office about the status of the CD investment earnings.

### ***Monthly Bills***

July bills were reviewed. Tammy motioned to approve the payment of those bills, seconded by Mike. Unanimous vote. Motion passed.

### ***Further Discussion***

LaRae ordered new billing postcards from PrintPlus.

### ***Adjournment***

Tammy made a motion to adjourn the meeting at 7:16 pm, seconded by Mike.



## Minutes

# Wallula Water District Monthly Water Meeting

<b>Bills Paid:</b>	<b>Amount:</b>
Pacific Power	917.63
HydroTek	373.95
HydroTek	30.29
LaRae Glessner	50.00
LaRae Glessner	22.47
Dave Glessner	256.00
Dave Glessner	53.78
Mike Pringle	128.00
Tammy Pringle	128.00
Soni Bryant	500.00
Soni Bryant	33.17
Print Plus	61.67
<b>Total:</b>	<b>2554.96</b>

<b>June Treasurer Report (beginning balance)</b>	125755.19
<b>June Water Sales (funds in)</b>	3521.50
<b>Expenses for June (funds out)</b>	-4583.42
<b>CD investment earnings</b>	
<b>Bank balance end of June</b>	124693.27

\*Minutes recorded and transcribed by Soni Bryant