



Minutes

Wallula Water District Monthly Water Meeting

Date:	April 10, 2022
Time:	5:12 pm
Location:	Wallula School House

Meeting Minutes

Call to Order

Meeting was called to order by Dave Glessner.

Attendees

Voting members in attendance:

David Glessner

Tammy Pringle

Guests in attendance:

LaRae Glessner

Soni Bryant

Approval of Previous Month's Minutes

March minutes were read and approved, with a motion by Dave and second by Tammy. Unanimous vote. Motion passed.

Board Member and Staff Reports

Chairman: Not in attendance

Dave Glessner:

- No customers in arrears at this time
- Mr. Bowman is retiring and will be scheduling a meeting with Dave and Mike regarding tank float maintenance and system operation control panel information
- AllStar will be contacted regarding flow meter maintenance.
- Sulfur remediation is going well as seasonal water usage is increasing



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- Louis Pardue passed away and her assets were frozen, leading to an *insufficient funds* on a water bill payment. The water district is working with the estate to remedy this situation.

Secretary/Treasurer:

- March bills were mailed late due to a health emergency with Tammy. Those bills will be paid on this month's voucher.
- Tammy reported on April bills

Water Operator: Not in attendance

Old Business

1. **Agenda Item 4A: Meter on 300 Gap Way not yet replaced**
2. **Agenda Item 4B: Flicker mitigation is still under investigation**
3. **Agenda Item 4C: Open board position**
 - a. Dave is looking for his job description paperwork.
 - b. New position job descriptions tabled for this meeting.
4. **Agenda Item 4D: New meter connection bids not in yet**
5. **Agenda Item 4E: Meter reading position.** Vicky Rodgers is not interested in this position
6. **Agenda Item 4F: Pacific Power electronic access.** Dave gave Tammy the online access to Pacific Power so she can print this bill when water meetings occur earlier in the month.

New Business

1. Dave proposed drawing up a policy requiring invoices to be sent to Tammy the first business day of the month so she can get the bills done in a timely manner.
2. Dave and Tammy will draw up rough draft of this proposal to bring to the May meeting.



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Monthly Bills

April bills were reviewed. Tammy motioned to approve payment of bills, seconded by Dave.

Further Discussion

1. The May water meeting falls on May 8th on Mother's Day. Amended meeting time will be on May 14th at 12:30 PM.
2. Neptune is requiring all customers to upgrade to Neptune 360. We already use Neptune 360 as a result of our meter upgrade, but LaRae will call and verify any action items needed on the part of Wallula Water District 1.
3. Soni will update the procedure manual with edits noted by LaRae so that everything is ready for the meter reading replacement.

Adjournment

Tammy made a motion to adjourn the meeting at 5:49, seconded by Dave.

Bills Paid:	Amount:
Pacific Power	515.48
HydroTek	373.95
HydroTek	30.29
LaRae Glesser	50.00
Dave Glessner	128.00
Mike Pringle	128.00
Tammy Pringle	128.00
Soni Bryant	350.00
Soni Bryant	49.55
Total:	1753.27

March Treasurer Report (beginning balance)	129212.18
March Water Sales (funds in)	3382.11
Expenses for March (funds out)	0 (to be paid in April)
CD investment earnings	
Bank balance end of March	\$132,594.29

*Minutes recorded and transcribed by Soni Bryant