



Wallula Water District #1 Public Water Meeting

August 14, 2022
5:00 pm
Wallula School House

MEETING AGENDA

1. Call to Order
2. Approval of July Minutes
3. Swearing in of new commissioner
4. Report of Board Members and Staff
 - A. Chairman Pringle
 - i. Flow meter maintenance AllStar
 - B. Commissioner Ron
 - i. Customers in arrears
 - ii. Report on meter reading
 - C. Secretary/Treasurer (Tammy Pringle)
 - i. Report on finances
 - ii. Payment of monthly bills
 - D. Water Operator
 - i. **CCC program:** CCC survey form and update on resident surveys compared to Dennis's survey results.
 - ii. CCC Policy and Procedure Paperwork approval/adoption
5. Old Business
 - A. Excise tax electronic payment waiver approval – valid until June 30, 2027
 - B. Assessment Audit update: read audit report and exit letter
 - i. Procurement policy statement – draft and ideas
 - ii. Commissioner payment tracking – invoices with clear tracking
 - a. Commissioner compensation waiver
 - b. Commissioner reimbursements
 - iii. Cash receipting process updates – cash lock box
 - iv. Minutes procedure updates (BARS voucher approval)
 - v. Operating margin warning
6. New Business
 - A. New commissioner responsibilities
 - B. Meter reading and bill processing changes
 - C. File hardcopy organization
 - D. Returned check
 - E. Guide Insurance Renewal
7. Open Discussion
8. Adjournment