



Minutes

Wallula Water District Monthly Water Meeting

Date:	September 11, 2022
Time:	5:08 pm
Location:	Wallula School House

Meeting Minutes

Call to Order

Meeting was called to order by Mike Pringle.

Attendees

Voting members in attendance:

Mike Pringle

Tammy Mayer

Ron Rodgers

Guests in attendance:

Soni Bryant

Approval of Previous Month's Minutes

August minutes were read and approved, with a motion by Ron and second by Tammy. Unanimous vote. Motion passed.

Board Member and Staff Reports

Chairman:

- Tank float maintenance Dave Bowman – Mike will be back in touch with Dave's engineer about the tank float options
- Flow meter maintenance – AllStar (Bruce Emory) is looking into new design options to assure the meters are not burning out in power surges
- Mike is looking into generator maintenance this week after finding some issues with the generator running unnecessarily
- Mike found no visible issues with the meter at 300 Gap Way. Ron will see if the meter will read this month before proceeding with further assessment



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Commissioner Ron:

- Ron will be mailing reminders to residents regarding the board transition and properly labeling payments with customer name and address
- Meters were not read for August due to equipment malfunction
 - No bills were mailed. Ron posted in the post office asking residents to mail their normal \$60.00 fee for the month
 - No late fees will be charged since no bills were mailed out
 - Ron will speak with QuikWater about starting with fresh reads for the month of September so that billing will not reflect two month's usage

Secretary/Treasurer:

- The board discussed a Core & Main invoice for the new connection for Alan and Tamara Weaver. Ron will be contacting Core & Main to have the invoice redirected if necessary.
- Tammy reported on September finances

Water Operator:

- Not in attendance

Old Business

1. Agenda Item 4A: Procurement Policy

- a. Soni brought a procurement policy draft for the commissioners to review
- b. Commissioners will discuss the draft and any changes or additions at the next meeting

2. Agenda Item 4B: Post Office Meeting Announcement

- a. Tammy will make a meeting announcement for the post office stating meeting times and dates
- b. Ron will post the announcement at the post office on card stock



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3. Agenda Item 4C: Pardue NSF Fee

- a. This issue has been resolved and the NSF fee receipt filed in the electronic files

4. Agenda Item 4D: McKeown NSF Fee

- a. McKeown paid the water bill and late fee
- b. Ron deposited the checks in the latest cash receipt transmittal

New Business

1. Christensen credit line. In the midst of commissioner transition, the Christensen invoice for July 2022 did not get paid. Christensen have been notified that payment will be on the voucher for this month.

Monthly Bills

September bills were reviewed. Ron motioned to approve the payment of those bills, seconded by Mike. Unanimous vote. Motion passed.

Further Discussion

None

Adjournment

Ron made a motion to adjourn the meeting at 6:02pm, seconded by Mike. Unanimous vote. Motion passed.

Bills Paid Summary:	Amount:
Pacific Power	1153.10
HydroTek	373.95
HydroTek	30.29
Christensen, Inc	2121.65
Ronald Rogers	228.00
Ronald Rogers	18.11



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Mike Pringle	256.00
Tammy Pringle	128.00
Tammy Pringle	56.71
Soni Bryant	350.00
Soni Bryant	144.20
Core & Main (annual subscription, belt clip)	1297.20
Total:	6157.21

August Treasurer Report (beginning balance)	132096.35
August Water Sales (funds in)	4487.23
Expenses for August (funds out)	-6594.50
CD investment earnings	
Bank balance end of August	129989.08

The following voucher/warrants are approved for payment:

Funds	
Voucher Warrant	Total:
Voucher numbers: 1a through 9a	\$5907.90
Payroll Warrant	Total:
Voucher numbers: 2b, 3b, 5b, 6b	\$249.31

*Minutes recorded and transcribed by Soni Bryant