



Minutes

Wallula Water District Monthly Water Meeting

Date:	October 09, 2022
Time:	5:00 pm
Location:	Wallula School House

Meeting Minutes

Call to Order

Meeting was called to order by Ron Rodgers.

Attendees

Voting members in attendance:

Tammy Mayer

Ron Rodgers

Guests in attendance:

Soni Bryant

Approval of Previous Month's Minutes

September minutes were read and approved, with a motion by Ron and second by Tammy. Unanimous vote. Motion passed.

Board Member and Staff Reports

Chairman: Not in attendance

Commissioner Ron:

- Meters were not read in August or September due to transition issues and possible equipment problems
 - Two meters were not showing any meter reads at all on the meter head
 - Ron, Tammy, and Soni are going to try to read the meters together in October to find a solution to the meter reading problem
 - Ron brought an estimate for replacing the two faulty meter heads if they will not work
 - Many of the meters are inside property fences and will not read unless directly accessed, which creates a meter reading problem each month



Wallula Water District Monthly Water Meeting

Minutes

- A few meter boxes are rotting out
 - One customer already replaced their meter cover at Ron's request
 - Tammy suggested sending a letter to customers asking that they replace their meter covers if necessary
 - It was noted that meter boxes should possibly be flagged. Ron will buy flags to put on at the next meter reading.
- Quite a few customers are in arrears. Ron is going to issue letters outlining the water shut off policy.

Secretary/Treasurer:

- Tammy reported on October finances

Water Operator: Not attendance

Old Business

1. Agenda Item 4A: Procurement Policy Draft

- a. Tabled for this month

2. Agenda Item 4B: An announcement is in the post office about the water meetings

3. Agenda Item 4C: Customer bounced check

- a. The customer paid the bounced check fee
- b. Soni will contact the treasurer's office with the deposit information

4. Agenda Item 4D: New water connection

- a. The new water connection is still not turned on
- b. The board needs to make a decision about new meter box installation fees
 - i. The water district will pay the current Core and Main invoice on this month's voucher for the connection work at the new property since the water meter is water district property
 - ii. Ron will speak with a few water districts in our area to ask about fee charges for brand new water meter installations



Minutes

Wallula Water District Monthly Water Meeting

New Business

1. Christensen charged a finance charge for the late July bill which went to Dave Glessner instead of to Tammy in the midst of the commissioner transition. The fee will be paid on this month's voucher.

Monthly Bills

October bills were reviewed. Tammy motioned to approve the payment of those bills, seconded by Ron. Unanimous vote. Motion passed.

Further Discussion

None

Adjournment

Tammy made a motion to adjourn the meeting at 5:56, seconded by Ron. Unanimous vote. Motion passed.

Bills Paid Summary:	Amount:
1a Pacific Power	932.01
2a HydroTek	373.95
2b HydroTek	30.29
6a Ron Rodgers	228.00
5a Christensen	31.82
8a Mike Pringle	256.00
7a Tammy Pringle	128.00
7b Tammy Pringle	56.71
3a Soni Bryant	256.00
3b Soni Bryant	29.96
4a State Auditor	1044.90
9a Core and Main	1075.60
Total:	4443.24



Minutes

Wallula Water District Monthly Water Meeting

September Treasurer Report (beginning balance)	129989.08
September Water Sales (funds in)	3924.81
Expenses for September (funds out)	-6157.21
CD investment earnings	
Bank balance end of September	\$127,756.68

The following voucher/warrants are approved for payment:

Funds	
Voucher Warrant	Total:
Voucher numbers: 1a through 9a	\$4326.28
Payroll Warrant	Total:
Voucher numbers: 2b, 3b, 7b	\$116.96

*Minutes recorded and transcribed by Soni Bryant