



Minutes

Wallula Water District Monthly Water Meeting

Date:	November 13, 2022
Time:	5:00 pm
Location:	Wallula School House

Meeting Minutes

Call to Order

Meeting was called to order by Mike Pringle.

Attendees

Voting members in attendance:

Mike Pringle
Ron Rodgers

Guests in attendance:

Soni Bryant
Dee Glessner
Barbara Johnson
Steve Baker

Approval of Previous Month's Minutes

October minutes were read and approved, with a motion by Ron and second by Mike. Unanimous vote. Motion passed.

Board Member and Staff Reports

Chairman:

- The water supply line was replaced at 179 Ross. The district will be receiving an invoice for this work. Mike noted that these lines are aging out, and others will probably need to be replaced soon.
- The generator control line was replaced, fixing the generator problem.
- Mike is waiting to hear back from Dave Bowman about winter tank flow maintenance.



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- AllStar has not gotten back to Mike about flow meter maintenance. This is a low priority maintenance item.

Commissioner:

- Meters were read for the month of October, and QuikWater helped set the books straight regarding overage charges.
 - Ron was able to talk to customers who had difficulty paying overage charges fees and establish payment plans.
 - No late fees will be assessed.
- Pardue Estate paid the remaining balance on that bill, and the new customers are in place on that meter.
- The treasurer's office sent Ron missing transmittal receipts for hardcopy records.
- Soni will email electronic copies of cash receipts and the nitrate report to the appropriate locations on November 27th when the meters are read.
- Ron spoke with Pasco Water District about new water connections.
 - Fees for new connections are not charged, but connection costs are passed on to the customer.
 - The district will need to calculate final costs for the new connection at 46 1st Street and charge the customer accordingly.

Secretary/Treasurer:

- Not in attendance. Mike reported on November finances.

Water Operator:

- Not in attendance

Old Business

1. Agenda Item 4a: Procurement Policy table until December meeting

2. Agenda Item 4b: Post Office Announcement

- a. Ron had an announcement up for the meter readings and billing issues.
- b. Mike will check to see if the general meeting announcement is still posted and will take the meter reading/billing announcement down.
- c. Soni will send Mike a new announcement to put up in the post office.



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3. **Agenda Item 4C: New Water connection charges**
 - a. See Commissioner Ron report

4. **Agenda Item 4D: Bills Due and Treasurer's Office Communications**
 - a. The Wallula Christensen account is now up to date, and Mike will be asking them to fill the propane on their next round in our area.
 - b. All NSF late fee processes are now up to date.

New Business

1. Ron motioned to change the water turn on fee to 25 dollars rather than 5 dollars. Mike seconded the motion. Unanimous vote. Motion passed.
2. Resident Barbara Johnson is in attendance at the meeting and would like to help with water district responsibilities. Barbara has a background in accounting.
 - a. Ron suggested that Barbara come to the next meter reading on the 27th at 10:00 am at Ron's house to discuss responsibilities and to begin to learn the system.
 - b. The commissioners need to investigate the maximum number of commissioners possible on the board. Barbara can also volunteer without being a commissioner
 - c. Commissioners discussed responsibilities and the best way to divide those responsibilities.

Monthly Bills

November bills were reviewed. Ron motioned to approve the payment of those bills, seconded by Mike. Unanimous vote. Motion passed.

Further Discussion

Meeting time will remain at 5:00 on the second Sunday of the month.

Adjournment

Ron made a motion to adjourn the meeting at 5:47, seconded by Mike. Unanimous vote. Motion passed.



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Bills Paid Summary:	Amount:
Pacific Power	749.04
HydroTek	373.95
HydroTek	30.29
Rod Rodgers	228.00
Walla Walla Regional Testing	364.00
Mike Pringle	256.00
Tammy Pringle	128.00
Tammy Pringle	56.71
Soni Bryant	331.00
Soni Bryant	59.92
Tak Technology	62.50
Total:	2639.41

October Treasurer Report (beginning balance)	
October Water Sales (funds in)	
Expenses for October (funds out)	
CD investment earnings	
Bank balance end of October	

The following voucher/warrants are approved for payment:

Funds	
Voucher Warrant	Total:
Voucher numbers: 1a through 8a	\$2492.49
Payroll Warrant	Total:
Voucher numbers: 2b, 3b, 7b	\$146.92

*Minutes recorded and transcribed by Soni Bryant