



Minutes

Wallula Water District Monthly Water Meeting

Date:	December 11, 2022
Time:	5:00 pm
Location:	Wallula School House

Meeting Minutes

Call to Order

Meeting was called to order by Mike Pringle.

Attendees

Voting members in attendance:

Mike Pringle
Tammy Mayer
Ron Rodgers

Guests in attendance:

Soni Bryant
Dee Glessner
Barbara Johnson

Approval of Previous Month's Minutes

November minutes were read and approved, with a motion by Ron and second by Mike. Unanimous vote. Motion passed.

Board Member and Staff Reports

Chairman:

- The schoolhouse tank is out of oil. Mike will be in touch with Christensen for a refill.
 - The tank needs to be checked more often in the winter.
 - The schoolhouse heat is left at 50 degrees to keep pipes from freezing.
- Sulfur remediation
 - Through discussion with AllStar, Harms Engineering, Dennis Anderson, and the fire department, it was determined that due to fire code regulations, the Wallula water tank levels could not be adjusted enough summer to winter to make a difference with sulfur remediation.



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- Mike will continue looking into recirculation value options in winter months.
- Mike will do a one-time shock this month to help with accumulating sulfur smells from lack of water flow in winter months.
- Mike found that that the high electric bill in the summer was probably a result of the heater and air conditioner running simultaneously through the summer months in the pumphouse.
- Mike switched to Pump 2 to give it equal running time with Pump 1.

Commissioner Ron:

- A number of customers are in arrears. Ron sent 4 letters warning of pending water shut offs.
- Meter reading was completed this month by Ron, Soni, and Barbara.
- Soni did a general search for Wallula Water District by-laws and did not find them but attempt to obtain a copy of them this month for the records .
- Ron has continued to be in touch with Quikwater to get the billing up to date after the missed reads during the commissioner transition.

Secretary/Treasurer:

- Tammy reported on December finances.

Water Operator: Not in attendance

Old Business

1. Agenda Item 4A: Procurement policy

- a. Soni read the procurement policy draft.
- b. Tammy motioned to approve the proposed procurement policy, seconded by Mike. Unanimous vote. Motions passed.

2. Agenda Item 4B: New water service connection charges

- a. Ron will call Core and Main to find out actual cost of the new connection so the new customer can be charged accordingly.



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New Business

1. Agenda Item 5A: Barbara Johnson responsibilities
 - a. Currently, Barbara will help read meters and attend meetings.
 - b. When a copy of the by-laws has been obtained, the board will make a decision about board positions.
2. Agenda Item 5B: Harms engineering email – see Commissioner Mike report.

Monthly Bills

December bills were reviewed. Tammy motioned to approve the payment of those bills, seconded by Mike. Unanimous vote. Motion passed.

Further Discussion

No discussion

Adjournment

Ron made a motion to adjourn the meeting at 5:33 pm, seconded by Mike. Unanimous vote. Motion passed.

Bills Paid Summary:	Amount:
Pacific Power	663.04
HydroTek	373.95
HydroTek	30.29
Tak Technology	125.00
AllStar Construction Group	2074.88
AllStar Construction Group	168.07
Mike Pringle	128.00
Tammy Pringle	144.73
Tammy Pringle	56.71
Soni Bryant	281.00
Soni Bryant	59.92
Ronald Rodgers	228.00
Total:	4333.59



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November Treasurer Report (beginning balance)	126367.44
November Water Sales (funds in)	3347.59
Expenses for November (funds out)	-2639.41
CD investment earnings	
Bank balance end of November	127075.62

The following voucher/warrants are approved for payment:

Funds	
Voucher Warrant	Total:
Voucher numbers: 1a through 8a	\$4018.6
Payroll Warrant	Total:
Voucher numbers: 2b, 3b, 5b, 7b	\$314.99

*Minutes recorded and transcribed by Soni Bryant