



## Minutes

# Wallula Water District Monthly Water Meeting

<b>Date:</b>	March 12, 2023
<b>Time:</b>	5:03 pm
<b>Location:</b>	Wallula School House

## **Meeting Minutes**

### ***Call to Order***

Meeting was called to order by Ron Rodgers.

### ***Attendees***

*Voting members in attendance:*

Ron Rodgers

*Guests in attendance:*

Soni Bryant

Barbara Johnson

Dee Glessner

Chuck Glessner

Nancy Skinner

Bill and June Vinyard

Ray Miles

### ***Approval of Previous Month's Minutes***

February minutes were read and will be presented for approval at the April meeting.

### ***Board Member and Staff Reports***

*Chairman:* Not in attendance. Ron reported on a few of the chairman items:

- A customer complained of the water tasting of mold. Ron suggested having Mike speak with the water operator, Dennis Anderson, about this issue.
- The Brett Byron residence has a new tenant. New tenants and landowner will be repaying the overdue water bills.
- Additional chairman report items tabled until next meeting when Mike is present.



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*Commissioner Ron:*

- Ms. Lozinsky paid some money on her overdue bill.
- Bronniman residence leak was fixed.

*Secretary/Treasurer:* Not in attendance

*Water Operator:* Not in attendance

### **Old Business**

- 1. Agenda Item 4A: Open board position letter will go out this month with proper dates.**
  - a. Primaries are in July, elections in August.
  - b. All positions are open this year.
- 2. Agenda Item 4B: Resident contact information letter** - Barbara sent the letter and customers are returning the forms with updated contact information.
- 3. Agenda Item 4C: 1099s**
  - a. The district is required to submit 1099s for income paid over \$600.00.
  - b. The board will investigate requirements and how to begin taking care of this.
- 4. Agenda Item 4D: Soni is updating the procedure manual with important motions and resolutions.**

### **New Business**

1. The 2022 Excise tax is due in April. Soni submitted the tax, and it will be paid on this month's voucher.
2. CarrieAnn Kintop's bill is in dispute. Ron and Barbara will look into this issue in the booking software.
3. The Annual Audit is due this spring, and Soni will begin gathering the necessary information.



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### Monthly Bills

March bills were presented in person to Commissioners Ron and Mike, who signed for approval of payment.

### Further Discussion

1. The residence owner is in charge of water bills regardless of tenant.
2. Residents and commissioner Ron discussed delinquent water bills and how to deal with this issue.
  - a. Barbara suggested a notification date to the landlord, perhaps when the water shut off notice is presented to the tenant.
  - b. Ron asked Barbara to create a draft of a letter to present to landlords.
3. Sulfur remediation seems to be going well, and Mr. Vinyard was thankful for this.

### Action Items (outside of regular responsibilities)

**Ron:** Ray residence and Lozinsky residence collections

**Mike:** Flickers, furnace burner, sulfur remediation, mold smell

**Tammy:**

**Soni:** Annual Audit, motions/resolutions

**Barbara:** 1099s, open board position letter, landlord tenant arrears letter draft

**Bills to fix in Quikwater:** Kintop, Nancy Skinner garden plot, Glessner bill

### Adjournment

Meeting adjourned at 5:43 pm.

<b>Bills Paid Summary:</b>	<b>Amount:</b>
1a. Pacific Power	579.50
2a. Soni Bryant	178.00
2b. Soni Bryant	29.96
3a. Ronald Rogers	200.00
4a. Department of Revenue	2306.02



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5a. Tammy Pringle	128.00
6a. Barbara Johnson	200.00
6b. Barbara Johson	75.60
7a. Mike Pringle	128.00
8a. Walla Walla County	158.28
9a. Tak Technology	156.25
<b>Total:</b>	4139.61

<b>February Treasurer Report (beginning balance)</b>	120495.71
<b>February Water Sales (funds in)</b>	2659.55
<b>Expenses for February (funds out)</b>	-4906.21
<b>CD investment earnings</b>	
<b>Bank balance end of February</b>	\$118,249.05

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The following voucher/warrants are approved for payment:

<b>Funds</b>	
<b>Voucher Warrant</b>	<b>Total:</b>
Voucher numbers: 1a through 9a	\$4034.05
<b>Payroll Warrant</b>	<b>Total:</b>
Voucher numbers: 2b, 6b	\$105.56

\*Minutes recorded and transcribed by Soni Bryant