



## Minutes

# Wallula Water District Monthly Water Meeting

<b>Date:</b>	June 11, 2023
<b>Time:</b>	5:05 pm
<b>Location:</b>	Wallula School House

## **Meeting Minutes**

### ***Call to Order***

Meeting was called to order by Mike Pringle.

### ***Attendees***

#### *Voting members in attendance:*

Mike Pringle  
Tammy Mayer  
Ron Rodgers

#### *Guests in attendance:*

Soni Bryant  
Barbara Johnson  
Chuck and Dee Glessner  
Nancy Skinner  
Ray Miles  
Bill Vinyard

### ***Approval of Previous Month's Minutes***

May minutes were read and approved, with a motion by Ron and second by Mike. Unanimous vote. Motion passed.

### ***Board Member and Staff Reports***

#### *Chairman:*

- This month, Dennis Anderson instructed Mike on flushing the system so Mike can do the flush himself in the future. Dennis also gave Mike a hydrant wrench.



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- The system was shocked for sulfur remediation.
- The leaking propane line is fixed. Mike dug the trench, and Christensen completed the propane line fix and filled the tank.
- Mike met with Baisch Vegetation to have them respray weeds that had regrown. The district will not be billed for the second visit.

### *Commissioner:*

- Barb is giving Ron a list of customers in arrears.
- The meter at the Roche residence read in May but showed a huge overage since the meter hadn't read for a few months. Barb will adjust for this in the billing.
- Ron motioned to pay Barbara the meter reading money he was receiving to read the meters. Unanimous vote. Motion passed.
- There are currently 6 customers in arrears.

### *Secretary/Treasurer:*

- Tammy reviewed the June bills.

*Water Operator:* Not in attendance

## **Old Business**

### **1. Agenda Item 4A: Draft to customers in arrears**

- a. Chuck created a draft detailing the water shutoff policy. Barbara read the draft for board review.
  - i. Ron motioned to accept the draft and mail it this month.
  - ii. Mike seconded the motion. Unanimous vote. Motion passed.
  - iii. Barb will send the letter this month. Customers in arrears will receive both a certified letter and regular mail notice.
- b. The board discussed the shutoff notice verbiage.
- c. It was decided to add the 25<sup>th</sup> to the shutoff notice as the date of payment.

### **2. Agenda Item 4B: Wallula Fire House**

- a. The fire house was billed for the year just this month, so Barbara suggested sending a letter to notify them of the increase, which will begin in January 2024.
- b. Barbara will draft a notice for review.



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### 3. Agenda Item 4C: Wallula Park

- a. Walla Walla District 3 commissioner, Gunner Fulmer, came to look at the park and make a plan for improvement and upkeep. He is looking for funds to pay for the irrigation system and new playground equipment.
- b. Ray and First Fruits loaned irrigation pipes to water the park in the meantime.
- c. Residents have started making picnic tables with donated materials, pruning trees, and painting.

### 4. Agenda Item 4D: Wallula Cemetery

- a. The cemetery is charged \$100.00 per month for 150,000 gallons.
- b. Overages are charged 2 cents per gallon at the commercial rate.

### ***New Business***

1. All Star yearly service work is due and is scheduled for Monday, June 12<sup>th</sup>. Mike will call and verify items needing serviced.

### ***Monthly Bills***

Ron motioned to approve the payment of the June bills, seconded by Mike. Unanimous vote. Motion passed.

### ***Further Discussion***

Mr. Vinyard asked how much water commissioners receive as financial compensation to be on the board, leading to a discussion of commissioner stipends.

### ***Action Items (outside of regular responsibilities)***

Ron: Customers in arrears

Mike: Routine maintenance

Tammy: N/A

Soni: Procedure manual

Barbara: Sent shutoff notice to all residents

### ***Adjournment***

Ron made a motion to adjourn the meeting at 6:07, seconded by Mike. Unanimous vote. Motion passed.



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<b>Bills Paid Summary:</b>	<b>Amount:</b>
Pacific Power	1112.62
HydroTek	373.95
HydroTek	30.29
Soni Bryant	256.00
Soni Bryant	59.92
Ronald Rodgers	128.00
Tammy Pringle	128.00
Tammy Pringle	56.71
Michael Pringle	256.00
Christensen	287.91
<b>Total:</b>	2689.4

<b>May Treasurer Report (beginning balance)</b>	113997.82
<b>May Water Sales (funds in)</b>	4396.21
<b>Expenses for May (funds out)</b>	-3162.73
<b>CD investment earnings</b>	
<b>Bank balance end of May</b>	115,231.30

The following voucher/warrants are approved for payment:

<b>Funds</b>	
<b>Voucher Warrant</b>	<b>Total:</b>
Voucher numbers: 1a through 8a	\$1836.70
<b>Payroll Warrant</b>	<b>Total:</b>
Voucher numbers: 2b, 3b, 6b, 7b	\$146.92

\*Minutes recorded and transcribed by Soni Bryant