



Wallula Water District Monthly Water Meeting Minutes

Date:	July 9, 2023
Time:	5:05 pm
Location:	Wallula School House

Meeting Minutes

Call to Order

Meeting was called to order by Mike Pringle.

Attendees

Voting members in attendance:

Mike Pringle
Tammy Pringle
Ron Rodgers

Guests in attendance:

Soni Bryant
Barbara Johnson
Nancy Jo Skinner
Chuck and Dee Glessner
Ray Miles

Approval of Previous Month's Minutes

July minutes were read and approved, with a motion by Ron and second by Mike. Unanimous vote. Motion passed.

Board Member and Staff Reports

Chairman:

- Sulfur remediation is going well with more water flow through the system for summer irrigation.
- AllStar performed routine maintenance. There is a fire hydrant needing attention, so Mike will speak with AllStar about this issue.
- Mike is running the lead pump to catch up on pump hours and ran the generator for 30 minutes per routine maintenance schedule.



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Commissioner Ron:

- Ron spoke with customers in arrears and turned off water service for customers 42 and 03.
- Ron spoke with the landlord regarding service number 50, whose tenant is in arrears.
- Customers 16 and 38 are now current on their bills.
- Customer 43 will need water turned off if they do not begin payment immediately.

Secretary/Treasurer:

- Tammy reviewed the July bills.

Water Operator:

- Not in attendance.

Old Business

1. Agenda Item 4A: Letter to customers in arrears

- a. Barbara sent arrears notice letters to all customers. In addition, certified letters were sent to all customers currently in arrears.
- b. The board and residents in attendance discussed the issue of customers with little money and how to help those customers.

2. Agenda Item 4B: CCR Report

- a. Dennis Anderson said he would post the CCR report by June 30, 2023, but the document is not yet posted. Dennis was reminded via email, text, and phone call prior to the due date.
- b. Mike will contact Dennis.

New Business

1. Gladfelter Insurance renewal

- a. The board signed to renew the Gladfelter insurance coverage as quoted.
- b. Soni will email the completed and signed renewal questionnaire with the required financials by July 23.

2. Tammy resignation

- a. Tammy will be moving from the state and therefore submitted a resignation letter to the board.



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- b. The board voted to place Barbara Johnson in Tammy's commissioner position as secretary/treasurer until elections, with a motion Ron second by Mike. Unanimous vote. Motion approved.
 - c. Tammy will train Barb in the voucher process.
3. The Pacific Power bill was unpaid last month due to a missing return address on the envelope. The district is now caught up on the power bill.
4. Accessibility of meters. The meter reader volunteers are requesting that meters be more visible and more accessible.
 - a. Ron will buy flags to place on the meters.
 - b. Soni and Barbara will be making a meter reading map to show where physical meters are on each property.

Monthly Bills

July bills were reviewed. Tammy motioned to approve the payment of those bills, seconded by Mike. Unanimous vote. Motion passed.

Further Discussion

1. Bronniman mail is being returned. The post office is renewing PO boxes, so Barbara will talk to the postmaster to see if this is the problem.

Action Items (outside of regular responsibilities)

Ron: Customers in arrears

Mike: AllStar regarding fire hydrant and CCR report (call Dennis)

Tammy: Train Barbara on vouchers

Soni: Meter reading map

Barbara: Learn voucher process

Adjournment

Ron made a motion to adjourn the meeting at 5:48 pm, seconded by Mike. Unanimous vote. Motion passed.



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#	Bills Paid Summary:	Amount:
1a	Pacific Power	1207.96
2a	Christensen	312.75
3a	Walla Walla Regional Water Testing	552.00
4a	Barbara Johnson	400.00
4b	Barbara Johnson	176.59
5a	Soni Bryant	256.00
5b	Soni Bryant	59.92
6a	Ron Rodgers	256.00
7a	Tammy Pringle	128.00
7b	Tammy Pringle	56.71
8a	Mike Pringle	128.00
8b	Mike Pringle	100.49
	Total:	3634.42

June Treasurer Report (beginning balance)	115231.30
June Water Sales (funds in)	2930.52
Expenses for June (funds out)	-2689.40
CD investment earnings	
Bank balance end of June	115472.42

The following voucher/warrants are approved for payment:

Funds	
Voucher Warrant	Total:
Voucher numbers: 1a through 10a	\$3240.71
Payroll Warrant	Total:
Voucher numbers: 2b, 3b, 7b	\$393.71

*Minutes recorded and transcribed by Soni Bryant