



Minutes

Wallula Water District Monthly Water Meeting

Date:	August 13, 2023
Time:	5:05 pm
Location:	Wallula School House

Meeting Minutes

Call to Order

Meeting was called to order by Mike Pringle.

Attendees

Voting members in attendance:

Mike Pringle
Barbara Johnson
Ron Rodgers

Guests in attendance:

Soni Bryant
Steve Baker

Approval of Previous Month's Minutes

July minutes were read and approved, with a motion by Barbara and second by Mike. Unanimous vote. Motion passed.

Board Member and Staff Reports

Chairman:

- Two faulty fire hydrants were replaced by AllStar Construction this month.
- Mike is going to research doing further replacement work and maintenance himself to save on expenses.
- Mike spoke with Dennis about the CCR report, which is now live on the website.



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Commissioner Ron:

- Ron spoke with the Estate of Mckeown, and they will be paying the remaining water balance on that customer account.
- The Simmons account was paid in full per Blue Mountain Action Council, and the water bill is now paid one month ahead.
 - Barbara brought the appropriate documentation to finalize this transaction with commissioner signatures.
- Ron and Mike will be turning off Lozensky water since the customer is still not current on the water bill.

Secretary/Treasurer:

- Barbara reported on August bills.
- Transition of responsibilities from Tammy to Barbara is going well.

Water Operator: Not in attendance

Old Business

1. **Agenda Item 4A: CCR Report:** See Commissioner Ron report.
2. **Agenda Item 4B: Insurance Renewal**
 - a. Barbara brough final paperwork to be signed by commissioners.
 - b. Annual renewal is complete with payment on this month's voucher.

New Business

1. Tenant/landlord billing procedures discussion tabled to September meeting.
2. Simmons application for help with water bill: see Commission Ron report above.

Monthly Bills

August bills were reviewed. Barbara motioned to approve the payment of those bills, seconded by Mike. Unanimous vote. Motion passed.



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Further Discussion

1. Ron does not think it necessary to flag meters as the meter reading is going well now.
2. Walla Walla County Treasurer is changing banks, which would allow us to direct deposit customer water payments if the commissioners voted to do so.
 - a. Board discussed this option.
 - b. It was decided not to change the voucher process at this time.
3. Meter reading responsibility update: Soni and Barbara will process payments and do the computer work, and Ron will read the meters.
4. Soni will look into new laptop options for the water district, as the old laptop is at the end of its life.

Action Items (outside of regular responsibilities)

Ron: Lozensky water shut off

Mike: Research fire hydrant maintenance costs

Soni: Meter reading map

Barbara: Submit signed documentation for insurance and Blue Mountain.

Adjournment

Mike made a motion to adjourn the meeting at 5:57, seconded by Ron. Unanimous vote. Motion passed.

#	Bills Paid Summary:	Amount:
1a	Pacific Power	1428.05
2a	Christensen	502.17
3a	Walla Walla Regional Water Testing	70.00
4a	AllStar Construction Group	4505.87
5a	Barbara Johnson	128.00
5b	Barbara Johnson	113.36
6a	Soni Bryant	256.00
6b	Soni Bryant	59.92
7a	Ronald Rodgers	256.00
8a	Core & Main	1893.91



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9a	HydroTek	373.95
9b	HydroTek	30.29
10a	HydroTek	373.95
10b	HydroTek	30.29
11a	HUB International (Insurance)	2139.00
12a	Mike Pringle	128.00
	Total:	12288.76

July Treasurer Report (beginning balance)	115472.42
July Water Sales (funds in)	3316.62
Expenses for July (funds out)	-3634.42
CD investment earnings	
Bank balance end of July	\$115,154.62

The following voucher/warrants are approved for payment:

Funds	
Voucher Warrant	Total:
Voucher numbers: 1a through 12a	\$12054.90
Payroll Warrant	Total:
Voucher numbers: 5b, 6b, 9b, 10b	\$233.86

*Minutes recorded and transcribed by Soni Bryant