



Wallula Water District Monthly Water Meeting Minutes

Date:	November 13, 2023
Time:	7:30 pm
Location:	Wallula School House

Meeting Minutes

Call to Order

Meeting was called to order by Mike Pringle.

Attendees

Voting members in attendance:

Mike Pringle

Barbara Johnson

Guests in attendance:

Soni Bryant

Bill and June Vinyard

Olga Tjerina

Bonnie Gehlhausen

Approval of Previous Month's Minutes

October minutes were read and approved, with a motion by Barbara and second by Mike. Unanimous vote. Motion passed.

Board Member and Staff Reports

Chairman:

- Mike is hoping to clear the ground around the fire hydrants and possibly paint them.
- The sulfur remediation is not sufficiently taking care of sulfur smells, so a decision to consistently treat the water is the next option. Dennis is looking into options and costs.
- Commissioner Ron submitted a letter of resignation.
- Ron asked Mike to report that the water is still locked out at the Bronniman residence.
- Customer at 301 Burdett is in arrears.



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Commissioner Ron: Not in attendance. Resigned.

Secretary/Treasurer:

- Barbara reported on November finances.
- CD - \$50,000 of the district funds is in a CD.
- Core and Main
 - Core and Main are working on putting a fee structure document together.
 - First Fruits meter needs a replacement register; Ron ordered the part for it from Core and Main.

Water Operator: Not in attendance

Old Business

1. Agenda Item 4A: Tenant/Landlord Billing Procedures

- a. Barbara drafted a procedure for notifying the landlord of tenant water bills.
- b. Board and residents reviewed the draft.
- c. **Decision:** Duplicate billing each month so landlord and tenant both receive bills.

2. Agenda Item 4B: Chuck Glessner List, Items 9-12 – tabled to December/January meeting. Most of these items are regarding financials, which will be reported on at the January board meeting.

3. Agenda Item 4C: Rivera Meter is working normally. No overage this month.

4. Agenda Item 4D: Water Dispute Policy

- a. As previously mentioned, a faulty meter would read less water used rather than more, which will be noted in the case of a water bill dispute.
- b. Barbara motioned to implement the newly drafted disputes procedure. Seconded by Mike. Unanimous vote. Motion passed.
- c. **Decision:** Upon notice of a resident disputing their water bill, follow new procedure guidelines to resolution.

5. Agenda Item 4E: New laptop

- a. The new laptop is ready, but transferring Quikwater program and files will cost \$250.00.
- b. The district will also need to purchase Windows 11 Pro.



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c. Per board agreement, Soni will move forward with this process.

New Business

1. ***Water Treatment:*** Tabled waiting for information from Dennis.
2. ***Water rate increase:*** Barbara proposed waiting until the reporting of the end-of-year financials and more information from Dennis about treatment costs.
3. ***Contracted Maintenance:*** Mike will speak with Dennis about necessary responsibilities and options.
4. ***Election results and transfer of responsibility:*** With Ron placing an official resignation, the board will need to appoint newly elected commissioner Dee Glessner in Ron's place until the new term begins.

Monthly Bills

November bills were reviewed. Barbara motioned to approve the payment of those bills, seconded by Mike. Unanimous vote. Motion passed.

Further Discussion

1. Bill Vinyard wanted to further discuss the poor water quality. Residents and board discussed the water quality problem, past remediation actions, and options.
2. Residents continue to make improvements at Wallula Park; Sprinklers are now installed.
3. Bill payment box – commissioners discussed where to move the payment box, which is now in front of Ron's house, and will look into options.

Adjournment

Barbara made a motion to adjourn the meeting at 8:36, seconded by Mike. Unanimous vote. Motion passed.

#	Bills Paid Summary:	Amount:
1a	Pacific Power	763.06
2a	Matrix	51.00
3a	Barbara Johnson	256.00



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3b	Barbara Johnson	102.00
4a	Soni Bryant	128.00
4b	Soni Bryant	29.96
5a	Ronald Rodgers	256.00
6a	HydroTek	373.95
6b	HydroTek	30.29
7a	Michael Pringle	238.00
7b	Michael Pringle	136.78
	Total:	2365.04

October Treasurer Report (beginning balance)	95931.15
October Water Sales (funds in)	3375.86
Expenses for October (funds out)	-3196.95
CD investment earnings	
Bank balance end of October	96110.06

The following voucher/warrants are approved for payment:

Funds	
Voucher Warrant	Total:
Voucher numbers: 1a through 7a	\$2066.01
Payroll Warrant	Total:
Voucher numbers: 3b, 4b, 6b, 7b	\$299.03

*Minutes recorded and transcribed by Soni Bryant