



Wallula Water District Monthly Water Meeting Minutes

Date:	January 8, 2024
Time:	7:34 pm
Location:	Wallula School House

Meeting Minutes

Call to Order

Meeting was called to order by Mike Pringle.

Attendees

Voting members in attendance:

Mike Pringle
Barbara Johnson
Dee Glessner

Guests in attendance:

Soni Bryant
Chuck and Dee Glessner
Ray Miles

Approval of Previous Month's Minutes

December minutes were read and approved, with a motion by Barbara and second by Dee. Unanimous vote. Motion carried.

Board Member and Staff Reports

Chairman:

- Contracted maintenance options tabled until chlorination system is complete.
- Mike will begin hydrant maintenance and start a routine maintenance schedule.
- Mike is ordering parts and replacing the trickle charger, the battery, and the block heater for the generator.
- Mike replaced the value box lid at Dr. Carter's residence and the value box at Carla Nation's residence.



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- Mike has been routinely shocking the system for sulfur remediation as we wait for the new chlorination system to be ordered and installed.
- Mike is still investigating the Well House 1 roof leak.

Commissioner Dee:

- Chuck, Dee, and Soni are creating a meter reading map. Chuck and Dee Glessner will be reading meters in Ron's place.
- Dee will start doing the vouchers to alleviate some of the workload for Barb.
- Dee asked if the board should send a letter asking residents to uncover and maintenance the meter boxes for accessibility. No decision.

Secretary/Treasurer:

- Barb reported on January bills.
- Customers in arrears:
 - Four residents are on the watch list for late bills.
 - Two residents are working on paying down outstanding bills.
 - One resident with water service already terminated is working to pay down the outstanding bill.
- Core and Main has not yet published their new fee structure.
- Landlord billing: There are 10 tenants in Wallula. Four have no billing address.
 - Chuck suggested only dealing with the situation for the landlords/tenants who are consistently in arrears.
 - **Decision:** Barbara will draft a letter outlining this situation for the landlord and detailing the plan for tenants in arrears.

Water Operator: Not in attendance

Old Business

- 1. Agenda Item 4A: School House Graffiti** - Chuck and his grandson painted over the graffiti on January 1, 2024.
- 2. Agenda Item 4B: First Fruits meter still won't read**
 - a. Mike will call Core and Main to verify.
 - b. Soni will check with QuikWater.
- 3. Agenda Item 4C: Commissioner division of responsibility**



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a. See Commissioner Dee report above.

4. **Agenda Item 4D: Drop box location** – Mike will move the box to the bus stop location.

New Business

1. After further consideration Ron decided not to pursue work for the district.
2. Dennis received a letter from the state notifying us of a nitrate reporting violation. The reports were submitted to Dennis but did not get submitted to the state.
3. Commissioner compensation – commissioners discussed the compensation amounts and requirements.

Monthly Bills

January bills were reviewed. Barbara motioned to approve the payment of those bills, seconded by Mike. Unanimous vote. Motion passed.

Further Discussion

1. Board members discussed what to do when a customer receives a shutoff notice and they subsequently pay some amount toward the bill – will their water then be shut off anyway? No decision.
2. Chuck asked about putting shelving in the pump house for the miscellaneous parts.
 - a. Barb moved to allocate funds for shelving. Dee seconded the motion. Unanimous vote. Motion carried.
 - b. Chuck and Mike will be installing the shelving and organizing supplies.
3. Dennis left the Wellhouse One tap on slightly, causing a small flood in the pumphouse. Mike and Chuck worked on airing and drying out the pump house.

Adjournment

Barbara made a motion to adjourn the meeting at 9:03, seconded by Mike. Unanimous vote. Motion passed.



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#	Bills Paid Summary:	Amount:
1a	Pacific Power	814.39
2a	Dee Glessner	128.00
3a	Barbara Johnson	128.00
4a	Walla Walla County Auditor, Election Department	139.12
5a	Soni Bryant	178.00
5b	Soni Bryant	59.92
6a	Baisch Vegetation Mgmt	1500.00
6b	Baisch Vegetation Mgmt	130.50
7a	HydroTek	373.95
7b	HydroTek	30.29
8a	Michael Pringle	384.00
8b	HydroTek	688.33
	Total:	4554.50

December Treasurer Report (beginning balance)	96933.96
December Water Sales (funds in)	2041.06
Expenses for December (funds out)	-2642.48
CD investment earnings	676.51
Bank balance end of December	97009.05

The following voucher/warrants are approved for payment:

Funds	
Voucher Warrant	Total:
Voucher numbers: 1a through 12a	\$3645.46
Payroll Warrant	Total:
Voucher numbers: 5b, 6b, 9b, 10b	\$909.04

*Minutes recorded and transcribed by Soni Bryant