



Wallula Water District Monthly Water Meeting Minutes

Date:	February 12, 2024
Time:	7:35 pm
Location:	Wallula School House

Meeting Minutes

Call to Order

Meeting was called to order by Mike Pringle.

Attendees

Voting members in attendance:

Mike Pringle
Barbara Johnson
Dee Glessner

Guests in attendance:

Soni Bryant (via Zoom)
Chuck Glessner
Tanner (new resident)

Approval of Previous Month's Minutes

January minutes were read and approved as revised, with a motion by Barbara and second by Mike. Unanimous vote. Motion passed.

Board Member and Staff Reports

Chairman:

- Fire hydrant painting tabled until better weather.
- The trickle charger is repaired and functioning.
- Well House 1 roof does not seem to be leaking anymore.
- Mike will investigate doing basic maintenance of the generator rather than paying for routine maintenance.
- Water in the school building froze.
 - The pipes have been repaired.
 - Mike turned off the toilets since the diaphragms are leaking.
 - Mike suggested turning the building water off, and commissioners agreed.
 - **Action Item:** Mike will turn the schoolhouse water off.



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- Christensen filled the oil and propane this month.
- Mike disabled booster pump 2 to give the two pumps even hours.
- The transfer switch controller had 4 bad capacitors – Mike can change out the capacitors himself.
- Mike will be replacing the pump house light bulbs.

Commissioner Dee:

- The meter reading map is ready for labeling.
- Dee is speaking with residents personally to ask them to make covered meter boxes accessible.

Secretary/Treasurer:

- Two accounts in arrears. One will be receiving a shut-off notice tomorrow; the second already had water service terminated and will be paying the outstanding bill by the first of March.
- Barbara spoke with Core and Main about the possibility of the faulty meter at First Fruits. Core and Main do not do meter repairs; they only provide equipment.
- Chuck and Dee will contact Jon at Core and Main when they are reading the meter next time to check a few things he suggests checking since the meter is new.

Water Operator: Not in attendance. Mike reported for Dennis as follows:

- Dennis bought the supplies for the new chlorination system and plans to install the system this week.
- The new system will be installed in Pump House 3.
- Mike and Dennis will decide whether or not to keep the old, unused chlorination system.
- Dennis will bring nitrate testing supplies when he comes.

Old Business

- 1. Agenda Item 4A: First Fruits Meter – meter still not reading.**
 - a. See Commissioner Barb report.
- 2. Agenda Item 4B: Dropbox location has not yet been moved.**
 - a. **Action Item:** Mike will post a notice on the drop box to announce that the box will be moving. He will move the box in March.



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3. Agenda Item 4C: Landlord billing letter draft

- a. Barbara brought a rough draft since there was no official decision on how to deal with this issue.
- b. Commissioners will review the draft.

4. Agenda Item 4D: Nitrate Reports

- a. Barbara resubmitted the fall reports.
- b. In the future, Barbara will email the reports directly to the county and cc Dennis.
- c. The nitrate test is to be completed five days a week.

5. Agenda Item 4E: Pump House Shelving will be tabled for now.

6. Agenda Item 4F: Matrix Science Billing

- a. The billing was being sent to Dave Glessner.
- b. Dee spoke with them to have the billing sent to the correct location.

New Business

1. Financials for 2023 were reviewed by the commissioners.
 - a. Chuck suggested looking into future expenses, recording life expectancy on equipment, and projecting immediate and future costs to prepare a budget.
 - b. Commissioners discussed the financials and budget planning.
 - c. **Action Item:** Soni and Chuck will begin compiling a list of known costs to begin. Soni will send the 2019 budget proposal to Chuck for review of past budget.

Monthly Bills

February bills were reviewed. Dee motioned to approve the payment of those bills, seconded by Mike. Unanimous vote. Motion passed.

Further Discussion

New resident Tanner introduced himself and discussed billing.

Adjournment

Barb made a motion to adjourn the meeting at 8:44, seconded by Mike. Unanimous vote. Motion passed.



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#	Bills Paid Summary:	Amount:
1a	Pacific Power	913.75
2a	HydroTek	0
2b	HydroTek	0
3a	Walla Walla County Elections (Auditor)	106.76
4a	Barbara Johnson	128.00
4b	Barbara Johnson	0
5a	Soni Bryant	178.00
5b	Soni Bryant	29.96
6a	Dee Glessner	128.00
6b	Dee Glessner	17.00
7a	Mike Pringle	256.00
7b	Mike Pringle	83.62
	Total:	1841.09

January Treasurer Report (beginning balance)	97009.05
January Water Sales (funds in)	5576.89
Expenses for January (funds out)	-4554.50
CD investment earnings	
Bank balance end of January	98031.44

The following voucher/warrants are approved for payment:

Funds	
Voucher Warrant	Total:
Voucher numbers: 1a through 7a	\$1710.51
Payroll Warrant	Total:
Voucher numbers: 2b, 4b, 5b 6b, 7b	\$130.58

*Minutes recorded and transcribed by Soni Bryant