



# Wallula Water District Monthly Water Meeting Minutes

<b>Date:</b>	April 08, 2024
<b>Time:</b>	7:30 pm
<b>Location:</b>	Wallula School House

## **Meeting Minutes**

### ***Call to Order***

Meeting was called to order by Mike Pringle.

### ***Attendees***

#### *Voting members in attendance:*

Mike Pringle  
Barbara Johnson  
Dee Glessner

#### *Guests in attendance:*

Soni Bryant (via Zoom)  
Chuck Glessner  
Bill Vinyard  
Steve Baker  
Rod Rodgers

### ***Approval of Previous Month's Minutes***

March minutes were read and approved, with a motion by Barbara and second by Mike. Unanimous vote. Motion passed.

### ***Board Member and Staff Reports***

#### *Chairman:*

- **Payment dropbox:** The box has been moved.
- **School house water:** The water is still on but will be turned off soon.
- **Transfer switch controller:** Switch maintenance is on Mike's agenda to work on.
- **Overheating booster pumps:** Mike installed a new fan, and one of the drives was adjusted. All overheating issues are resolved.
- **Meter box lid replacements:** New meter box lids have been difficult to find, but Mike is looking for options.



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- **Chlorine levels:** Dennis and Mike will be working on dialing in the chlorine levels with the new chlorine pump.
- Mike ran the generator for routine upkeep.

## *Commissioner Dee:*

- Dee went over April bills.

## *Secretary/Treasurer:*

- Eight residents on watch list for water turn-offs if not paid this month.
- Steve fixed a leak at Dr. Carter's residence.
- The late lab reports were reports that Dennis submits and are now submitted and up-to-date.
- Wallula Park is paid up to date.

*Water Operator:* Not in attendance

## **Old Business**

1. **Agenda Item 4A: First Fruits meter – still needs to be checked.**
2. **Agenda Item 4B: Budget plan**
  - a. Soni sent 2019 budget records to Chuck and Barbara.
  - b. Barbara has begun reviewing accounts for this.
3. **Agenda Item 4C: Annual Audit**
  - a. Soni is compiling information for the audit report and will be submitting the report this month.

## **New Business**

1. Microsoft Office is needed on the new laptop. Barbara moved to purchase Office 365, seconded by Mike. Unanimous vote; motion passed.
2. Base fee. It was suggested that a base fee be charged for service even where water is off in order to generate a small amount of income. Commissioners and residents discussed this option. No decision was made.



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## **Monthly Bills**

April bills were reviewed. Barbara motioned to approve the payment of those bills, seconded by Mike. Unanimous vote. Motion passed.

## **Further Discussion**

1. Bill Vinyard brought up water usage at the Wallula Park. Walla Walla Commissioners would like residents to use less water to keep costs down.
  - a. More volunteers are needed to turn the water on and off.
  - b. Steve Baker said he would like to help but would like more information regarding water usage.
2. Residents donated money for park upkeep, and Bill reported on those funds.

## **Adjournment**

Dee made a motion to adjourn the meeting at 8:28 pm, seconded by Mike. Unanimous vote. Motion passed.

<b>#</b>	<b>Bills Paid Summary:</b>	<b>Amount:</b>
1a	Pacific Power	867.42
2a	Timken Motor and Crane	510.00
2b	Timken Motor and Crane	41.31
3a	Walla Walla Regional Water Testing	700.00
4a	Barbara Johnson	128.00
5a	Soni Bryant	256.00
5b	Soni Bryant	0.00
6a	Dee Glessner	128.00
6b	Dee Glessner	129.66
7a	Mike Pringle	384.00
7b	Mike Pringle	0.00
8a	HydroTek	373.95
8b	HydroTek	30.00
9a	Matrix Sciences International	26.00



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	<b>Total:</b>	3574.34

<b>March Treasurer Report (beginning balance)</b>	99862.48
<b>March Water Sales (funds in)</b>	4560.79
<b>Expenses for March (funds out)</b>	-6120.27
<b>CD investment earnings</b>	
<b>Bank balance end of March</b>	98303.00

The following voucher/warrants are approved for payment:

<b>Funds</b>	
<b>Voucher Warrant</b>	<b>Total:</b>
Voucher numbers: 1a through 9a	\$3373.37
<b>Payroll Warrant</b>	<b>Total:</b>
Voucher numbers: 5b, 6b, 9b, 10b	\$200.97

\*Minutes recorded and transcribed by Soni Bryant