



Wallula Water District Monthly Water Meeting Minutes

Date:	November 10, 2025
Time:	7:30 pm
Location:	Wallula School House

Meeting Minutes

Call to Order

Meeting was called to order by Mike Pringle.

Attendees

Voting members in attendance:

Mike Pringle
Barbara Johnson
Dee Glessner

Guests in attendance:

Soni Bryant (via Audio)
Chuck Glessner

Approval of Previous Month's Minutes

October minutes were read and approved, with a motion by Barb and second by Dee. Unanimous vote. Motion passed.

Board Member and Staff Reports

Chairman:

- Flow configuration has been working well, but the service rep is supposed to be in touch with Mike to make additional configurations. The same rep will also be the contact regarding the unused 6" pipe.
- Mike fixed the chlorinator leak and installed the new ventilation fan.

Commissioner Dee: Dee reported on December bills.

Secretary/Treasurer:

- Roche has completely paid his overage charges
- One customer on watchlist



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Water Operator: Not in attendance

Old Business

1. Agenda Item 4A: Unused billing connections

- a. Barb brought and read a draft policy for the board to review. This letter will notify customers with unused billing connections about new monthly charges for those connections.
- b. Board discussed verbiage, and Barb will edit and send the draft to the board members for additional review.

2. Agenda Item 4B: Fire hydrant paint - tabled

3. Agenda Item 4C: Letter to local fire departments

- a. Barb sent a letter to local fire departments notifying those departments that they need to contact a board member before taking water from the Wallula hydrants.
- b. The letter included board member contact information and the Wallula email address.

4. Agenda Item 4D: Baisch vegetation weed maintenance

- a. Baisch has not followed up on weed maintenance although the yearly maintenance was paid in advance.
- b. Dee will get some bids to find another weed maintenance service.

5. Agenda item 4E: Unauthorized water usage from hydrants

- a. Bruce Emory did not return calls regarding options for hydrant locks.
- b. Mike needs to investigate signs to place on Wallula hydrants warning about unauthorized water removal.
- c. The board discussed how to better protect the Wallula fire hydrants and water system from unauthorized water usage.

6. Agenda item 4F: Franchise paperwork

- a. Dee got the right-of-way franchise paperwork together.
- b. The paperwork has to be signed, notarized, and returned to the county commissioners.



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New Business

1. Late invoicing from vendors – Barb read a letter draft to be given to vendors to advise of policy changes. Invoices will be accepted for up to 6 months.
2. Policy for abnormal water usage – Soni will bring info from past minutes to help the board create a uniform and fair policy for abnormal water usage payment responsibility regardless of circumstance.

Monthly Bills

November bills were reviewed. Barb motioned to approve the payment of those bills, seconded by Dee. Unanimous vote. Motion passed.

Further Discussion

Chuck asked the board members to revisit the use of the school building for community purposes. Board discussed this option and the related liability.

Adjournment

Dee made a motion to adjourn the meeting at 8:30pm, seconded by Mike. Unanimous vote. Motion passed.



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#	Bills Paid Summary:	Amount:
1a	Pacific Power	846.60
2a	Barbara Johnson	161.00
2b	Barbara Johnson	0.00
3a	Soni Bryant	161.00
3b	Soni Bryant	0.00
4a	Dee Glessner	161.00
4b	Dee Glessner	6.02
5a	Mike Pringle	322.00
5b	Mike Pringle	69.71
6a	HydroTek	373.95
6b	HydroTek	30.29
7a	Walla Walla Regional Water Testing	960.00
	Total:	3091.57

October Treasurer Report (beginning balance)	106993.39
October Water Sales (funds in)	8654.11
Expenses for October (funds out)	-15574.09
CD investment earnings	
Bank balance end of October	100073.41

The following voucher/warrants are approved for payment:

Funds	
Voucher Warrant	Total:
Voucher numbers: 1a through 7a	\$2985.55
Payroll Warrant	Total:
Voucher numbers: 4b, 5b, 6b	\$106.02

*Minutes recorded and transcribed by Soni Bryant



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